



**SHEET PARISH COUNCIL**

**Chair – James Plant**

Clerk – Julia Elliman

c/o The Village Hall, Village Street, Sheet, GU32 2AQ

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**Members of the public and press are welcome to attend a meeting of Sheet Parish Council  
on Tuesday, 10<sup>th</sup> March 2026 at 7.00 p.m. at Sheet Village Hall**

**AGENDA**

1. To receive apologies
2. Declarations of Pecuniary Interest
3. To approve the Minutes of the PC Meeting held on 10<sup>th</sup> February 2025
4. Public comment:
5. County Councillor's Report --To receive Cllr. Oppenheimer's monthly report
6. District Councillor's Report --To receive Cllr. Drew's monthly report
7. Planning – No current applications
8. Village Green
  - a) Horse Chestnut Tree - Arboriculturist's recommendations – to agree next steps
  - b) To approve a quote for the repair of the circular wooden bench on the Village Green
9. Finance
  - a) To approve updates required relating to the supersession of the Parish Clerk, including changes of signatories and key contact details for banks (Unity and Cambridge), suppliers and regulatory organisations
  - b) To approve the February bank reconciliation
  - c) To approve March payments
  - d) To confirm change of signatories on Cambridge BS account
  - e) To approve reallocation of Reserves subsequent to IA advice.
  - f) Review of Hire Rates –To discuss the need to review rates for:
    - i. Rates for hire of the Village Hall 2026-2027
    - ii. Rates of hire for the Allotments 2026-2027
10. Policies and Regulations - To organise a review of all other policies and to include writing a retention policy. To review and approve:
  - a) The Risk Register
  - b) The Asset Register
  - c) The Statement of Internal Control
  - d) The ICO FOI document - requirement for a map of seating, litter bins, dog waste bins and lighting
  - e) The I.T. Policy
  - f) The E-mail Policy
  - g) Sheet PC Standing Orders
11. Roads and Traffic -
  - a) To receive any further feedback from Hampshire Highways on speed on the London Road
  - b) To note the progress in obtaining a grant from EHDC towards the cost of a speed test and to agree proposed expenditure/next steps associated with the ASW camera acquired from Beech
  - c) Take further feedback on the date of the proposed meeting with Highways
  - d) Receive feedback from the recent Road Safety Summit
12. Recreation Ground –

- a) To discuss a request from Hybrid Move to be able to use the Recreation Ground for outdoor fitness classes
  - b) To note the quarterly play inspection report from Elite Playgrounds and agree appropriate action
13. Mill Lane -
- a) Sewage – To receive any update from S. Water
  - b) Verge Damage – To receive any updates
  - c) To discuss and agree the way ahead for the Flood Pod
14. Village Hall -
- a) To discuss/agree new quotes for remainder of roof repairs
  - b) To review quote for alterations to storage options and agree next steps
15. Old Billiard Room - To receive any update on plans for the OBR
16. SDNPA - Closing date for CIL funding applications – to discuss/note
17. Millennium Field - Additional Dog Waste Bins – To update on/receive feedback from PTC on additional dog bins and collections.
18. BT Phone box - To discuss the opportunity to adopt the kiosk and agree next steps
19. Lengthsman – Update on works outstanding and/or required
20. Allotments – Update on vacant plots and minor works required.
21. Annual Parish Assembly 2026 – To confirm speaker and agree a date (**Thursday, 14<sup>th</sup> May TBC**). To discuss and agree a way forward to the request from Louise Barnetson (proposed speaker) to discuss topics relating to Rotherlands and Sheet at the Assembly.
22. Date of the next Parish Council Meeting - **Tuesday, 14<sup>th</sup> April 2026 -7.00 p.m. - Sheet V. Hall**

**Julia Elliman,  
Incoming Clerk**

**3<sup>rd</sup> March 2026**