



SHEET PARISH COUNCIL

Chairperson – Gail Martin

Clerk – Jenny Hollington

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**Members of the public and press are welcome to attend the AGM of Sheet Parish Council
on Tuesday, 13th May 2025 at 7.00 p.m. at Sheet Village Hall**

A G E N D A

1. To elect a Chair and witness the declaration to accept Office.
2. To receive apologies
3. To co-opt a new Councillor
4. To elect a Vice-Chair
5. To confirm Parish Councillor roles and responsibilities
6. Declarations of Pecuniary Interest
7. To approve the Minutes of the Meeting held on 8th April 2025
8. Public comment:
9. County Councillor’s Report – To receive Cllr. Oppenheimer’s monthly report
10. District Councillor’s Report – To receive Cllr. Drew’s monthly report
11. Audit 24-25
 - (a) To note/discuss the Internal Auditor’s report 24-25 and the requirement for an IT Policy.
 - (b) To confirm no conflict of interest with External Examiner (BDO)
 - (c) To consider and sign the Governance Statement 24-25
 - (d) To approve the Accounting Statements 24-25
 - (e) To note details of electors’ rights relating to the annual accounts
12. Finance
 - (a) To receive feedback from Zurich on full and final settlement
 - (b) To approve new signatory(ies) for Unity Trust Bank
 - (c) To approve new signatories for the Cambridge Building Society
 - (d) Bank Reconciliation – To approve the bank reconciliation to end of April
 - (e) To approve May payments
13. Planning – To discuss current planning applications:

SDNP/25/00977 /HOUS	Single Storey rear infill extension and changes to external finishes	12 Hazelbank Close, GU31 4BY
SDNP/25/00900 /FUL	Demolition of existing detached dwelling and construction of a new detached dwelling. Construction of a detached double garage and alterations to the layout of the driveway. New hard and soft landscaping areas	Four Winds, 11 Shear Hill, GU31 4BB
SDNP/25/01197 /TPO	Fir Tree – Fell	Sheet Mill House, Mill Lane, Sheet GU32 2AJ
SDNP/25/01160 /TCA	Oak – Crown – raise limbs on western face of the crown to clear building. Crown raise on north-easterly face to leave 5-6 meters ground clearance	The Old Billiard Room, Mount Pleasant, Farnham Road, Sheet GU32 2AY.

14. Roads and Traffic:
 - (a) Pulens Lane – To note/discuss a resident’s complaint about speed and safety and future works
 - (b) Mill Lane – To receive any feedback from Highways on the on-going access/parking issues and the condition of the lane
 - (c) Inmans Lane – To receive any feedback from Highways in respect of parking and access issues
 - (d) Waterworks Road – To receive any feedback from Highways on the request for a safety audit
15. Church Field – To receive any feedback from Hampshire County Council about ownership/condition of the verge and from SDNPA about planning
16. Tree Safety Survey– To consider the quotes received, and agree appropriate action
17. SID’s – To consider the details of the warranty extension with Elan City and agree appropriate action
18. Autospeedwatch Cameras – To receive any feedback from EHDC about the lack of Police funding to enable them to process the data
19. The Old Billiard Room:
 - (a) To consider the recommendation to board up the outbuilding and agree appropriate action
 - (b) To consider if any further work is required in the short term.
 - (c) To note the updated valuation of the OBR
20. Village Hall –
 - (a) To consider quotes for roof repairs and agree appropriate action
 - (b) To consider quotes for internal decoration and agree appropriate action
 - (c) To note details of EHDC’s Community Building Survey
 - (d) To approve the cost of compost and summer plants for the outside pots
21. Sheet Common –
 - (a) BMX Track – To discuss legal advice on the proposal to lease the land to the User Group
 - (b) Safety Inspections – To receive feedback on the PC’s request for regular safety reports
22. Correspondence – To note:
 - E-mail re concerns - bins at the Queen’s Head and on-going parking issues
 - E-mail re further incident of “egging”
 - Farnborough Airport – Review of Impact of changes to Airspace
23. Annual Parish Assembly 2025 – To confirm arrangements for this year’s APA
24. Date of the next Parish Council Meeting – **Tuesday, 10th June 2025 – 7.00 p.m. - Sheet V. Hall**

**Jenny Hollington,
Clerk**